

*Alpha Sigma Lambda National Honor Society*

**SAMPLE CONSTITUTION**  
**For Honorary Chapters (without officers or meetings)**

The Constitution of \_\_\_\_\_ College/ University chapter of the Alpha Sigma  
Lambda National Honor Society, Called the \_\_\_\_\_ chapter.  
(Assigned Greek chapter name will be entered here)

**ARTICLE I**  
**NAME AND PURPOSE**

- Section 1. The name of this organization is the \_\_\_\_\_ chapter of the Alpha  
Sigma Lambda National Honor Society. (Greek chapter name)
- Section 2. Its purpose is to provide an on-campus association for and recognition of academically  
outstanding students in continuing higher education.
- Section 3. This society shall be a non-profit organization devoted to the advancement of scholarship.

**ARTICLE II**  
**MEMBERSHIP**

- Section 1. Student members shall be comprised of \_\_\_\_\_ College/University students who meet  
the criteria detailed in Section 2 below.\*
- Section 2. This chapter shall satisfy the following requirements for election of students to membership:
- a. Members must be matriculated and have a minimum of twenty-four graded semester  
hours taken through and graded at \_\_\_\_\_ College/University in an  
undergraduate degree program. These college credits must not include transfer credits.
  - b. At least twelve credits of the student's total credits should be earned in courses in Liberal  
Arts/Sciences, not including applied Arts/Sciences courses. Accepted transfer courses  
may be added to the 24 credits earned at this institution until the Liberal Arts/Sciences  
requirements are fully satisfied.
  - c. Members shall be selected only from the highest twenty percent of the class who have  
twenty-four graded credits and are matriculated in an undergraduate degree program.
  - d. Those selected must have a minimum grade point index of 3.2 on a 4.0 scale. The  
cumulative scholastic record of the student as interpreted by \_\_\_\_\_  
College/University shall be the basis for computing scholastic eligibility.
- Section 3. This chapter may elect faculty, administrative officers, and staff to membership, provided that the  
number of such active members at any time shall not exceed twenty members or ten percent of the  
total membership of the chapter, whichever is larger. Faculty, staff, and administrative personnel  
shall be exempt from all student membership criteria as outlined in Section 2 of this article.

\*Note: Students are invited to membership into their chapters by member institutions. Students may not apply to  
the National Office for individual member at large.

**ARTICLE III  
REPRESENTATION AND LEGISLATIVE AUTHORITY**

- Section 1. The \_\_\_\_\_ College/University Dean of Continuing Education or a designated Deputy of the College/University shall be the Chapter Councilor and the Chapter's representative to the national convention. The Chapter Councilor shall be registered with the National Executive Director.
- Section 2. The Chapter Councilor shall, whenever possible, attend the national convention and be available to meet with the National President of the Board of Councilors.
- Section 3. Except as otherwise specifically stated in this constitution, in the absence of a standing rule to the contrary, Robert's Rules of Order, Newly Revised, shall govern meetings of this organization.

**ARTICLE IV  
OFFICERS AND COMMITTEES**

- Section 1. The Dean of Continuing Education at \_\_\_\_\_ College/University or a designated Deputy of the College/University shall serve as the sole member of the executive committee for the \_\_\_\_\_ chapter.
- Section 2. The chapter shall operate strictly as an honorary unless or until sufficient student interest has been shown to warrant the election of student officers. At that time, student members shall elect officers as outlined by the Society's National Constitution guidelines in effect at that time.
- Section 3. The National Office shall be notified when the change in procedures is established and the date and manner in which the changes shall take effect.

**ARTICLE V  
FINANCES**

- Section 1. The chapter's fiscal year shall begin on \_\_\_\_\_ (select a date) of each year.
- Section 2. The annual dues for institutional membership shall be paid when billed by the National Office.
- Section 3. The Chapter Councilor shall maintain full responsibility for the chapter's finances.

**ARTICLE VI  
AMENDMENTS**

- Section 1. Constitutional amendments for this chapter will be drafted by the Chapter Councilor and/or the Executive Committee of the chapter.
- Section 2. A draft of the proposed amendment will be submitted for approval to the National Executive Director of the Alpha Sigma Lambda National Office.
- Section 3. Upon approval by the National Executive Director, the amendment shall be considered ratified and a finalized copy placed in both the files of the chapter and the National Office.

**APPENDIX**  
**STUDENT MEMBERSHIP ELIGIBILITY GUIDELINES**

To determine eligibility for membership, follow these steps in the sequence given. This example is based on the criteria established in Article II of the Society's Constitution. Individual chapter criteria may be higher but may never be lower than that of the Society's National Constitution.

Identify:

1. Adult Student Status according to the criteria outlined in Article I, Section 2 and Article II, Section 4 of the Society's National Constitution.
2. Residency Requirement: Matriculated undergraduate adult students who have earned 24 credits or more at the respective chapter's institution. (Must not include transfer credits within the residency requirements.)
3. Distribution Requirements: Students who have 12 or more credits in Liberal Arts/Sciences. (May include transfer credits to complete the distribution requirement.)
4. Top twenty percent of the student pool remaining after completing steps 1, 2, and 3 of these instructions.
5. Students who have a GPA of 3.2 or above after completing steps 1, 2, 3, and 4 of these instructions. (Individual chapters may require a higher GPA for students to qualify for membership through their institution.)